

**DELIVERY ORDER**

**FINAL**

1. CONTRACT NO. N00178-04-D-4089		2. DELIVERY ORDER NO. EHP305		3. EFFECTIVE DATE ORIG 11/03/2006 MOD 05/13/2008		4. PURCHASE REQUEST NO. N65540-08-MR-66441	
5. ISSUED BY NSWC, CARDEROCK DIVISION, PHILADELPHIA NAVSSSES Philadelphia PA 19112-1403 Camille.mesquita@navy.mil 215-897-1245			CODE N65540	6. ADMINISTERED BY DCMA PHILADELPHIA 700 ROBBINS AVENUE, BLDG. 4-A, P.O. BOX 11427 PHILADELPHIA PA 19111-0427			CODE S3915A
7. CONTRACTOR NDI Engineering Company 100 Grove Rd. Thorofare NJ 08086-0518			CODE 4X596	FACILITY	8. DELIVERY DATE See Section F		
						9. CLOSING DATE/TIME  (hours local time – Block 5 issuing office)	
						SET ASIDE TYPE	
						10. MAIL INVOICES TO See Section G	
11. SHIP TO See Section D				12. PAYMENT WILL BE MADE BY DFAS Columbus Center, North Entitlement Operations P.O. Box 182266 Columbus OH 43218-2266			
				CODE HQ0337			
13. TYPE OF ORDER	D	X	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above-numbered contract.				
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.							
NDI Engineering Company				Frank Walton			
NAME OF CONTRACTOR				SIGNATURE			
				TYPED NAME AND TITLE			
				DATE SIGNED			
14. ACCOUNTING AND APPROPRIATION DATA See Section G							
15. ITEM NO.	16. SCHEDULE OF SUPPLIES/SERVICES		17. QUANTITY ORDERED/ACCEPTED*	18. UNIT	19. UNIT PRICE	20. AMOUNT	
See the Following Pages							
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.			21. UNITED STATES OF AMERICA By: Albert Stracciolini			22. TOTAL 05/16/2008 CONTRACTING/ORDERING OFFICER	
						\$298,954.12	
SECTION	DESCRIPTION			SECTION	DESCRIPTION		
B	SUPPLIES OR SERVICES AND PRICES/COSTS			H	SPECIAL CONTRACT REQUIREMENTS		
C	DESCRIPTION/SPECS/WORK STATEMENT			I	CONTRACT CLAUSES		
D	PACKAGING AND MARKING			J	LIST OF ATTACHMENTS		
E	INSPECTION AND ACCEPTANCE						
F	DELIVERIES OR PERFORMANCE						
G	CONTRACT ADMINISTRATION DATA						

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## GENERAL INFORMATION

1. Option SLINS 2000AD, 2001AD, and 2002AD are excersised. The total amount of SLINS 2000AD, 2001AD, and 2002AD has been reduced as specified in the schedule in Section B to follow. Per Mutual Agreement of the Parties; reference email dated 14 MAY 2008 from Mandy L. Keen at NDI Engineering.

2. SLINS 2000AF, 2002AF, 2003AF and 2003AG will have the period of performance extended to 18 JUL 2008.

3. Accounting and Appropriation Data is hereby added to Section G as follows:

2000AD 81068138 18830.36

LLA :

AH 97X4930 NH1C 000 77777 0 000167 2F 000000 081912120210

2001AD 81068141 18303.05

LLA :

AH 97X4930 NH1C 000 77777 0 000167 2F 000000 081912120210

2002AD 81068143 8619.71

LLA :

AH 97X4930 NH1C 000 77777 0 000167 2F 000000 081912120210

4. The funded amount of this order is hereby increased from \$253,201.00 by \$45,753.12 to \$298,954.12.

5. All other terms and conditions remain unchanged.

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**SECTION B SUPPLIES OR SERVICES AND PRICES**

CLIN - SUPPLIES OR SERVICES

For FFP Items:

Item	Supplies/Services Qty	Unit	Unit Price	Total Price
2000	Computer Operator III for Technical and Administrative Support Services. One Lot is equal to six months of support services. Contractor may bill monthly against SLIN 2000AA through 2000AE. (Full time)			\$152,862.36
2000AA	Same as 2000-Computer Operator III (OPN)	1.0 Lot	\$33,508.00	\$33,508.00
2000AB	Exercised Option # 1 Same as 2000-Computer Operator III (O&MN,R)	1.0 Lot	\$19,331.25	\$19,331.25
2000AC	Excercised Option # 2 Same as 2000-Computer Operator III (O&MN,R)	1.0 Lot	\$33,508.00	\$33,508.00
2000AD	Excersised Option # 3 Same as 2000-Computer Operator III (SCN)	1.0 Lot	\$18,830.36	\$18,830.36
2000AE	Option # 4 Same as 2000-Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
2000AF	Excercised remainder of Option 2000AB (O&MN,N)	1.0 Lot	\$14,176.75	\$14,176.75
2001	Computer Operator V for Technical			\$147,847.05

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and  
Administrative  
Support Services.  
One Lot is equal  
to six months of  
support services.  
Contractor may  
bill monthly  
against SLIN  
2001AA through  
2001AE. ( 3/4  
time)

2001AA	Same as 2001-Computer Operator V (OPN)	1.0 Lot	\$32,386.00	\$32,386.00
2001AB	Option # 5 Same as 2001-Computer Operator V (TBD) Option	1.0 Lot	\$32,386.00	\$32,386.00
2001AC	Excercised Option #6 Same as 2001-Computer Operator V (O&MN,R)	1.0 Lot	\$32,386.00	\$32,386.00
2001AD	Excersised Option #7 Same as 2001-Computer Operator V (SCN)	1.0 Lot	\$18,303.05	\$18,303.05
2001AE	Option #8 Same as 2001-Computer Operator V (TBD) Option	1.0 Lot	\$32,386.00	\$32,386.00
2002	Program Manager for Technical and Administrative Support Services. One Lot is equal to six months of support services. Contractor may bill monthly against SLIN 2002AA through 2002AE. 200 Hours per month.			\$69,128.71
2002AA	Same as 2002- Program Manager (OPN)	1.0 Lot	\$14,736.00	\$14,736.00
2002AB	Exercised Option #9 Same as 2002- Program Manager (O&MN,R)	1.0 Lot	\$8,501.25	\$8,501.25

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2002AC	Excercised Option #10 Same as 2002 -Program Manager (O&MN,R)	1.0 Lot	\$15,252.00	\$15,252.00
2002AD	Excercised Option #11 Same as 2002- Program Manager (SCN)	1.0 Lot	\$8,619.71	\$8,619.71
2002AE	Option #12 Same as 2002- Program Manager (TBD) Option	1.0 Lot	\$15,785.00	\$15,785.00
2002AF	Excercised remainder of Option 2002AB (O&MN,N)	1.0 Lot	\$6,234.75	\$6,234.75
2003	Computer Operator V for Technical and Administrative Support Services. One Lot is equal to six months of support services. Contractor may bill monthly against SLIN 2003AA through 2003AE. (Full Time)			\$215,905.00
2003AA	Option # 13 Same as 2003- Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
2003AB	Excercised Option #14 Same as 2003-Computer Operator V (O&MN,R)	1.0 Lot	\$24,912.00	\$24,912.00
2003AC	Option # 15 Same as 2003-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
2003AD	Option #16 Same as 2003-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
2003AE	Option #17	1.0 Lot	\$43,181.00	\$43,181.00

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	Same as 2003-Computer Operator V (TBD) Option			
2003AF	Exercised remainder of OPTION 2003AB. (O&MN,N)	1.0 Lot	\$12,823.25	\$12,823.25
2003AG	SAME AS 2003AF. Remainder of funding. (O&MN,N)	1.0 Lot	\$5,445.75	\$5,445.75
2004	Computer Operator III for Technical and Administrative Support Services. One Lot is equal to six months of support services. Contractor may bill monthly against SLIN 2004AA through 2004AE. ( Full time)			\$167,540.00
2004AA	Option #18 Same as 2004- Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
2004AB	Option #19 Same as 2004- Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
2004AC	Option #20 Same as 2004-Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
2004AD	Option #21 Same as 2004- Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
2004AE	Option #22 Same as 2004-Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
2005	Computer Operator V for Technical and Administrative			\$215,905.00

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Support Services.  
One Lot is equal  
to six months of  
support services.  
Contractor may  
bill monthly  
against SLIN  
2005AA through  
2005AE.( Full  
time)

2005AA	Option #23 Same as 2005-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
2005AB	Option #24 Same as 2005-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
2005AC	Option #25 Same as 2005-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
2005AD	Option #26 Same as 2005-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
2005AE	Option #27 Same as 2005- Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
5000	Computer Operator III for Technical and Administrative Support Services. One Lot is equal to six months of support services. Contractor may bill monthly against SLIN 5000AA through 5000AE.( Full time)			\$167,540.00
5000AA	Option #28 Same as 5000-Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
5000AB	Option #29 Same as 5000-	1.0 Lot	\$33,508.00	\$33,508.00

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	Computer Operator III (TBD) Option			
5000AC	Option #30 Same as 5000- Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
5000AD	Option #31 Same as 5000-Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
5000AE	Option #32 Same as 5000-Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
5001	Computer Operator V for Technical and Administrative Support Services. One Lot is equal to six months of support services. Contractor may bill monthly against SLIN 5001AA through 5001AE.(3/4 time)			\$161,930.00
5001AA	Option #33 Same as 5001- Computer Operator V (TBD) Option	1.0 Lot	\$32,386.00	\$32,386.00
5001AB	Option #34 Same as 5001-Computer Operator V (TBD) Option	1.0 Lot	\$32,386.00	\$32,386.00
5001AC	Option #35 Same as 5001-Computer Operator V (TBD) Option	1.0 Lot	\$32,386.00	\$32,386.00
5001AD	Option #36 Same as 5001-Computer Operator V (TBD) Option	1.0 Lot	\$32,386.00	\$32,386.00
5001AE	Option #37 Same as 5001-Computer	1.0 Lot	\$32,386.00	\$32,386.00

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	Operator V (TBD) Option			
5002	Program Manager for Technical and Administrative Support Services. One Lot is equal to six months of support services. Contractor may bill monthly against SLIN 5002AA through 5002AE. 200 Hours per lot.			\$79,030.00
5002AA	Option #38 Same as 5002-Program Manager (TBD) Option	1.0 Lot	\$15,806.00	\$15,806.00
5002AB	Option #39 Same as 5002-Program Manager (TBD) Option	1.0 Lot	\$15,806.00	\$15,806.00
5002AC	Option #40 Same as 5002- Program Manager (TBD) Option	1.0 Lot	\$15,806.00	\$15,806.00
5002AD	Option #41 Same as 5002-Program Manager (TBD) Option	1.0 Lot	\$15,806.00	\$15,806.00
5002AE	Option #42 Same as 5002- Program Manager (TBD) Option	1.0 Lot	\$15,806.00	\$15,806.00
5003	Computer Operator V for Technical and Administrative Support Services. One Lot is equal to six months of support services. Contractor may bill monthly against SLIN 5003AA through 5003AE.(Full time )			\$215,905.00
5003AA	Option #43 Same as 5003- Computer Operator	1.0 Lot	\$43,181.00	\$43,181.00

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	V (TBD) Option			
5003AB	Option #44 Same as 5003-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
5003AC	Option #45 Same as 5003-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
5003AD	Option #46 Same as 5003- Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
5003AE	Option #47 Same as 5003-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
5004	Computer Operator III for Technical and Administrative Support Services. One Lot is equal to six months of support services. Contractor may bill monthly against SLIN 5004AA through 5004AE.( Full time )			\$167,540.00
5004AA	Option #48 Same as 5004-Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
5004AB	Option #49 Same as 5004-Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
5004AC	Option #50 Same as 5004-Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
5004AD	Option #51 Same as	1.0 Lot	\$33,508.00	\$33,508.00

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	5004-Computer Operator III (TBD) Option			
5004AE	Option #52 Same as 5004-Computer Operator III (TBD) Option	1.0 Lot	\$33,508.00	\$33,508.00
5005	Computer Operator V for Technical and Administrative Support Services. One Lot is equal to six months of support services. Contractor may bill monthly against SLIN 5005AA through 5005AE.( Full time )			\$215,905.00
5005AA	Option #53 Same as 5005-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
5005AB	Option #54 Same as 5005-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
5005AC	Option #55 Same as 5005-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
5005AD	Option # 56 Same as 5005-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00
5005AE	Option #57 Same as 5005-Computer Operator V (TBD) Option	1.0 Lot	\$43,181.00	\$43,181.00

As of Modification EHP303, issued to exercise options the billing arrangement is as follows:

CLIN/SLIN	Labor Category	Performance Period	Amount
2000AB	Computer Operator III	18 JUN 07 thru 30	\$2,577.50

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		JUN 07	
2002AB	Program Manager	18 JUN 07 thru 30 JUN 07	\$1,133.50
2003AB	Computer Operator V	18 JUN 07 thru 30 JUN 07	\$3,321.60
<b>TOTAL</b>			<b>\$7032.60</b>
2000AB	Computer Operator III	01 JUL 07 thru 31 JUL 07	\$5,670.50
2002AB	Program Manager	01 JUL 07 thru 31 JUL 07	\$2,493.70
2003AB	Computer Operator V	01 JUL 07 thru 31 JUL 07	\$7,307.52
<b>TOTAL</b>			<b>\$15,471.72</b>
2000AB	Computer Operator III	01 AUG 07 thru 31 AUG 07	\$5,928.25
2002AB	Program Manager	01 AUG 07 thru 31 AUG 07	\$2,607.05
2003AB	Computer Operator V	01 AUG 07 thru 31 AUG 07	\$7,639.68
<b>TOTAL</b>			<b>\$16,174.98</b>
2000AB	Computer Operator III	01 SEP 07 thru 28 SEP 07	\$5,155.00
2002AB	Program Manager	01 SEP 07 thru 28 SEP 07	\$2,267.00
2003AB	Computer Operator V	01 SEP 07 thru 28 SEP 07	\$6,643.20
<b>TOTAL</b>			<b>\$14,065.20</b>
<b>GRAND TOTAL</b>			<b>\$52,744.50</b>

\*\*\*\*\*  
The contractor is entitled to receive payment equal to 1/6 of the total Firm-Fixed-Price after the completion of each month of service.

This Task Order is required to obtain One Full-Time Computer Operator III, One Full-Time Computer Operator V and a Program Manager as needed. This Task Order is also required to obtain one Computer Operator V (3/4 time) and Computer Operator V (1/4 time) for a combined total of 8 hours each day. Computer Operator V (3/4 time) working 6 hours a day and the Computer Operator (1/4 time) working 2 hours a day. Each CLIN listed above is for one man year of effort plus travel as indicated in the Statement of Work. Performance will be at the Naval Surface Warfare Center, Carderock Division, Philadelphia.

CLIN/SLIN	Labor Category	Hours Per Lot	Number of Lots*
	Date of Award through 4 Apr 09		
2000	Computer Operator III ( Full Time) **	960	5
2001	Computer Operator V ( 3/4 Time) **	720	5
2002	Program Manager **	200	5
2003	Computer Operator V (Full Time) OPTION	960	5
2004	Computer Operator III ( Full Time)OPTION	960	5
2005	Computer Operator V ( Full Time) OPTION	960	5

	EST. 5 Apr 09 through 24 Sep 11		
5000	Computer Operator III ( Full Time) OPTION	960	5
5001	Computer Operator V ( 3/4 Time) OPTION	720	5
5002	Program Manager OPTION	200	5
5003	Computer Operator V (Full Time) OPTION	960	5
5004	Computer Operator III ( Full Time) OPTION	960	5
5005	Computer Operator V ( Full Time) OPTION	960	5

\*1 Lot equals approximately a 6 month period - SEE SECTION F FOR ESTIMATED PERIODS OF PERFORMANCE

\*\*The first six month period will be initially awarded and the 4 remaining lots are Options

Please note only CLIN 2001 or 2003 will be active during any 6 month period.

Please note only CLIN 5001 or 5003 will be active during any 6 month period.

\*\*\*\*\*NOTE\*\*\*\*\*

Chart has been changed to reflect the following:

DELETE:

2004	Computer Operator V (1/4 Time) OPTION	240	5
5004	Computer Operator V (1/4 Time) OPTION	240	5

SUBSTITUTE:

2003	Computer Operator V (Full Time) OPTION	960	5
5003	Computer Operator V (Full Time) OPTION	960	5

This task Order is subject to the Service Contract Act. The following FAR Clause cited under Section I of the basic contract is as follows:

FAR 52.222-41 Service Contract Act of 1965, As Amended (May 1989)

FAR 52.222-43 Fair Labor Standards Act and Service Contract Act-Price Adjustment (Multiple Year and Option) (May 1989)

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### NSWCCD C/94 TECHNICAL AND ADMINISTRATIVE SUPPORT

#### STATEMENT OF WORK

This is a performance based statement of work. The effort performed hereunder will be evaluated in accordance with the performance standards/acceptable quality levels described below and the evaluation methods described herein.

1.0 The Integrated Logistics and Fleet Maintenance Division (C/94) of the Naval Surface Warfare Center, Carderock Division (NSWCCD), requires One Full-Time Computer Operator III, One Full-Time Computer Operator V and a Program Manager as needed. This Task Order is also required to obtain one Computer Operator V (3/4 time) and Computer Operator V (1/4 time) for a combined total of 8 hours each day. Computer Operator V (3/4 time) working 6 hours a day and the Computer Operator (1/4 time) working 2 hours a day to perform technical and administrative support for acquisition programs, Life Cycle Manager (LCM), and In-Service Engineering Agent (ISEA) responsibilities. The four (4) administrators shall possess experience in computer/software programming and processes, end-user support, Navy Contracting processes, Navy Financial Systems, metrics, data collection, and administrative skills associated with Integrated Logistics and Fleet Maintenance Systems and Procedures.

2.0 The contractor shall provide for the following technical and administrative tasks required to be performed on-site at NSWCCD, Integrated Logistics and Fleet Maintenance Division, C/94, on a full time basis, utilizing the Computer Operator III & Computer Operator V labor categories:

I. For both Computer Operator III & V categories the following will be required:

- a. Design, develop and/or modify new/existing databases for C/94 LCM / ISEA for Integrated Logistics and Fleet Maintenance programs.
- b. Provide word processing, filing, prepare correspondence, reports, forms, naval messages, meeting minutes and process documentation.
- c. Track action items and related tasks as required for various Integrated Logistics and Fleet Maintenance programs.
- d. In support of all 94 functions, arrange, prepare, process personnel travel requests and orders, process personnel time records, arrange training and process training requests utilizing NSWCCD travel, training and timekeeping systems.

II. For Computer Operator III category the following will be required in addition to those duties specified in 2.0 I above:

- a. Design, develops, and/or modifies new/existing databases, processes and documentation associated with various Integrated Logistics and Fleet Maintenance programs.
- b. Provide support for end users of Integrated Logistics and Fleet Maintenance software programs and data bases.

III. For Computer Operator V category the following will be required in addition to those duties specified in 2.0 I above:

- a. Provide data collection, analysis, and presentation support associated with C/94 LCM, and ISEA responsibilities.
- b. Provide technical and administrative assistance with major contracts associated with various Integrated Logistics and Fleet Maintenance programs.

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c. Prepare and formalize technical presentations and documentation associated with various Integrated Logistics and Fleet Maintenance programs.

d. Provide technical and administrative assistance with tracking and monitoring financial job order numbers associated with various Integrated Logistics and Fleet Maintenance programs utilizing NSWCCD Financial Systems.

3.0 Deliverables: The contractor shall provide the following deliverables associated with this tasking effort:

a. Integrated Logistics and Fleet Maintenance databases processes and documentation, as required.

b. Integrated Logistics and Fleet Maintenance data collection, correspondence and presentation materials as required.

c. Monthly Progress Report (beginning 30 days after award and every 30 days thereafter). The report shall indicate the number of hours and costs used during the reporting period as well as the total number of hours and costs used from award to the date of the report. In addition, the report shall contain a description of the work accomplished and deliverables submitted for the reporting period.

4.0 Government Furnished Equipment: NSWCCD will provide contractor personnel office space and standard office equipment associated with the performance of this task.

5.0 Travel: Contractor personnel may be required to travel within CONUS to attend meetings and collect information. It is estimated 1 to 2 personnel will travel approximately 3 trips per year lasting between 1 to 5 days to Washington, DC, Norfolk, VA, San Diego, CA and sites to be determined.

6.0 Performance Period: The performance period shall be six months from the date of award with options every six months through five years after date of award.

7.0 Place of Performance: The place of performance is on-site at NSWCCD-SSES Philadelphia.

8.0 Overtime: Overtime is not authorized.

9.0 Key Personnel: Personnel employed under the Computer Operator III and Computer Operator V Labor Categories are designated as Key Personnel under this task order.

10.0 Task Order Manager: Tom Smith, NSWCCD Code 944, 215-897-1454.

11.0 Safety Requirements: The contractor shall comply with all NSWCCD Division Occupational Safety and Health Regulations.

12.0 Full-Time Staffing: The contractor shall supply skilled personnel to fulfill the full-time staffing requirements. When it is anticipated, or becomes a fact, that the standard staffing levels may not be met due to vacation, sick leave, or other non-scheduled personal absences, the contractor must notify the Task Order Manager (TOM) as far in advance as possible. The Task Order Manager (TOM) will determine whether a below-level standard staffing level may be maintained or a replacement personnel is necessary.

13.0 The contractor will be evaluated in the performance of this order on criteria of Management Performance, Technical Performance, and Schedule Performance as described below. The category weighting factors are 60% for Technical Performance, and 40% for Schedule Performance. The Contractor will be notified of any changes in the evaluation criteria as well as any adjustments to the weighting of tasks, if any, prior to commencement of each evaluation period. Unsatisfactory performance under a task may result in an increased weighting for that task in subsequent evaluation periods. (See attached Performance Requirements Schedule)

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## **SECTION D PACKAGING AND MARKING**

HQ D-2-0008 MARKING OF REPORTS (NAVSEA) (SEP 1990)

All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:

- (1) name and business address of the Contractor
- (2) contract number
- (3) task order number
- (4) sponsor: Naval Surface Warfare Center, Carderock Division

5001 South Broad Street

Philadelphia, PA 19112-1403

Attn: Thomas Bodman, Code 9420

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## **SECTION E INSPECTION AND ACCEPTANCE**

Inspection and Acceptance shall be destination by the Government, Code 9420, Thomas Bodman, NSWCCD.

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## SECTION F DELIVERABLES OR PERFORMANCE

### CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following firm items are estimated at:

2000AA	11/20/2006 - 5/19/2007
2000AB	6/18/2007 - 9/28/2007
2000AC	11/20/2007 - 5/19/2008
2000AD	7/19/2008 - 11/19/2008
2000AF	9/29/2007 - 7/18/2008
2001AA	11/20/2006 - 5/19/2007
2001AC	11/20/2007 - 5/19/2008
2001AD	7/19/2008 - 11/19/2008
2002AA	11/20/2006 - 5/19/2007
2002AB	6/18/2007 - 9/28/2007
2002AC	11/20/2007 - 5/19/2008
2002AD	7/19/2008 - 11/19/2008
2002AF	9/29/2007 - 7/18/2008
2003AB	6/18/2007 - 9/28/2007
2003AF	9/29/2007 - 7/18/2008
2003AG	9/29/2007 - 7/18/2008

The period of performance for the following option items are from the date of option exercise through 6 months thereafter, estimated at:

Computer Operator III-Full time-BASE	
2000AB	06/18/2007-09/28/2007
2000AC	11/20/2007-05/19/2008
2000AD	05/20/2008-11/19/2008
2000AE	11/20/2008-05/19/2009
Computer Operator V-3/4 time-BASE	
2001AB	05/20/2007-11/19/2007
2001AC	11/20/2007-05/19/2008
2001AD	05/20/2008-11/19/2008
2001AE	11/20/2008-05/19/2009
Program Manager-BASE	
2002AB	06/18/2007-09/28/2007
2002AC	11/20/2007-05/19/2008
2002AD	05/20/2008-11/19/2008
2002AE	11/20/2008-05/19/2009
Computer Operator V-Full time-OPTION	
2003AA	11/20/2006-05/19/2007
2003AB	06/18/2007-09/28/2007
2003AC	11/20/2007-05/19/2008

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2003AD 05/20/2008-11/19/2008  
2003AE 11/20/2008-05/19/2009  
Computer Operator III-Full time-OPTION  
2004AA 11/20/2006-05/19/2007  
2004AB 05/20/2007-11/19/2007  
2004AC 11/20/2007-05/19/2008  
2004AD 05/20/2008-11/19/2008  
2004AE 11/20/2008-05/19/2009  
Computer Operator V-Full Time-OPTION

2005AA 11/20/2006-05/19/2007  
2005AB 05/20/2007-11/19/2007  
2005AC 11/20/2007-05/19/2008  
2005AD 05/20/2008-11/19/2008  
2005AE 11/20/2008-05/19/2009  
Computer Operator III-Full time-OPTION  
5000AA 05/20/2009-11/19/2009  
5000AB 11/20/2009-05/19/2010  
5000AC 05/20/2010-11/19/2010  
5000AD 11/20/2010-05/19/2011  
5000AE 05/20/2011-11/19/2011  
Computer Operator V-3/4 time-OPTION

5001AA 05/20/2009-11/19/2009  
5001AB 11/20/2009-05/19/2010  
5001AC 05/20/2010-11/19/2010  
5001AD 11/20/2010-05/19/2011  
5001AE 05/20/2011-11/19/2011  
Program Manager-OPTION

5002AA 05/20/2009-11/19/2009  
5002AB 11/20/2009-05/19/2010  
5002AC 05/20/2010-11/19/2010  
5002AD 11/20/2010-05/19/2011  
5002AE 05/20/2011-11/19/2011  
Computer Operator V- Full time-OPTION

5003AA 05/20/2009-11/19/2009  
5003AB 11/20/2009-05/19/2010  
5003AC 05/20/2010-11/19/2010  
5003AD 11/20/2010-05/19/2011  
5003AE 05/20/2011-11/19/2011  
Computer Operator III-OPTION

5004AA 05/20/2009-11/19/2009  
5004AB 11/20/2009-05/19/2010  
5004AC 05/20/2010-11/19/2010  
5004AD 11/20/2010-05/19/2011  
5004AE 05/20/2011-11/19/2011  
Computer Operator V-3/4 time-OPTION

5005AA 05/20/2009-11/19/2009  
5005AB 11/20/2009-05/19/2010  
5005AC 05/20/2010-11/19/2010  
5005AD 11/20/2010-05/19/2011  
5005AE 05/20/2011-11/19/2011

Please note CLIN 2001 or 2003 will be active during any six month period.

Please note CLIN 5001 or 5003 will be active during any six month period.

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DELIVERY INFORMATION

FOB: Destination

SHIP TO ADDRESS:

Naval Surface Warfare Center, Carderock Division

ATTN:Thomas Bodman, CODE 9420

5001 South Broad Street

Philadelphia, PA 19112-1403

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## SECTION G CONTRACT ADMINISTRATION DATA

Task Order Manager  
Thomas A. Smith, 9443  
5001 S. Broad St.  
Philadelphia, PA 19112  
thomas.a.smith1@navy.mil  
215-897-1454

### CAR-G11 INVOICE INSTRUCTIONS (OCT 2006) (NSWCCD)

(a) In accordance with the clause of this contract entitled "ELECTRONIC SUBMISSION OF PAYMENT REQUESTS" (DFARS 252.232-7003), the Naval Sea Systems Command (NAVSEA) will utilize the DoD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this contract. This web-based system located at <https://wawf.eb.mil> provides the technology for government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices for supplies/services rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices may no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides also are available at <http://acquisition.navy.mil/navyaos/content/view/full/3521/>. The most useful guides are "Getting Started for Vendors" and "WAWF Vendor Guide".

(c) The designated CCR EB point of contact is responsible for activating the company's CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company's CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company's CAGE code at <https://wawf.eb.mil>.

(d) The following information regarding invoice routing is provided for completion of the invoice in WAWF:

WAWF Invoice Type COST VOUCHER

Issuing Office DODAAC N65540

Admin DODAAC S3915A

Inspector DODAAC (if applicable) NONE

Acceptor DODAAC N65540

LPO DODAAC (if applicable) NONE

Pay DODAAC: HQ0337

DCAA Auditor DODAAC (if applicable) HAA310

Attachments created in any Microsoft Office product may be attached to the WAWF invoice, e.g., backup documentation, timesheets, etc. Maximum limit for size of each file is 2 megabytes. Maximum limit for size of files per

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invoice is 5 megabytes.

(e) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to send additional email notifications. Click on "Send More Email Notification" and add the acceptor/receiver email addresses noted below in the first email address block, and add any other additional email addresses desired in the following blocks. This additional notification to the government is important to ensure that the acceptor/receiver is aware that the invoice documents have been submitted into WAWF.

Send Additional Email Notification To:

Thomas A. Smith; thomas.a.smith@navy.mil

(f) The contractor shall submit invoices for payment per contract terms and the government shall process invoices for payment per contract terms.

(g) If you have any questions regarding WAWF, please contact the WAWF helpdesk at the above 1-866 number or the NSWCCD WAWF point of contact Brian D. White at (301) 227-1172 or brian.d.white@navy.mil.

(End of Clause)

Accounting Data		
SLINID	PR Number	Amount
-----		
2000AA	62986952	33508.00
LLA :		
AA 97X4930.NHIC 000 77777 0 000167 2F 000000 071912010096		
2001AA	62986952	32386.00
LLA :		
AA 97X4930.NHIC 000 77777 0 000167 2F 000000 071912010096		
2002AA	62986942	14736.00
LLA :		
AC 97X4930.NHIC 000 77777 0 000167 2F 000000 071912010043		
MOD 3		
2000AB	71591328	19331.25
LLA :		
AD 97X4930.NHIC 000 77777 0 000167 2F 000000 071910323001		
2002AB	71591335	8501.25
LLA :		
AD 97X4930.NHIC 000 77777 0 000167 2F 000000 071910323001		
2003AB	71591336	24912.00
LLA :		
AD 97X4930.NHIC 000 77777 0 000167 2F 000000 071910323001		
MOD 4		
2000AC	72560814	33508.00
LLA :		
AF 97X4930. NH1C 000 77777 0 000167 2F 000000 071910324901		
2000AF	72560779	14176.75
LLA :		
AE 1771804 8B2B 253SAS04 0 068342 2D 000000 12B110000110		
Standard Number: N0002407WX01149/AA		
2001AC	72560814	32386.00
LLA :		

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AF 97X4930. NH1C 000 77777 0 000167 2F 000000 071910324901

2002AC 72560814 15252.00

LLA :

AF 97X4930. NH1C 000 77777 0 000167 2F 000000 071910324901

2002AF 72560800 6234.75

LLA :

AG 97X4930. NH1C 000 77777 0 000167 2F 000000 071912987110

2003AF 72560779 12823.25

LLA :

AE 1771804 8B2B 253SAS04 0 068342 2D 000000 12B110000110

Standard Number: N0002407WX01149/AA

2003AG 72560800 5445.75

LLA :

AG 97X4930. NH1C 000 77777 0 000167 2F 000000 071912987110

MOD 5

2000AD 81068138 18830.36

LLA :

AH 97X4930 NH1C 000 77777 0 000167 2F 000000 081912120210

2001AD 81068141 18303.05

LLA :

AH 97X4930 NH1C 000 77777 0 000167 2F 000000 081912120210

2002AD 81068143 8619.71

LLA :

AH 97X4930 NH1C 000 77777 0 000167 2F 000000 081912120210

## SECTION H SPECIAL CONTRACT REQUIREMENTS

CAR-H09 Performance-Based Acquisition Evaluation Procedures for a SeaPort e Task Order (MAR 2006) (NSWCCD)

(a) Introduction: The contractor's performance on this task order will be evaluated by the Government, in accordance with this task order clause. The first evaluation will cover the period ending twelve months after the date of task order award with successive evaluations being performed for each twelve-month period thereafter until the contractor completes performance under the task order. Based on the evaluation results, the PCO will assign an overall performance rating in accordance with paragraph (b) of this clause. The purpose of the evaluation is to determine remedies that may be invoked due to "Unsatisfactory" performance. If the PCO assigns an "Unsatisfactory" performance rating for the period evaluated, the PCO may take unilateral action, in accordance with clause 52.246-5 entitled "Inspection of Services-Cost Reimbursement", dated Apr 1984, in Section E of the base contract, to provide for a fee reduction covering the performance period evaluated. This clause provides the basis for evaluation of the contractor's performance and for determining if the fee amount should be reduced due to "Unsatisfactory" performance.

(b) Performance Ratings: The Government will evaluate the contractor's performance of the Statement of Work under the task order for each twelve month period of performance, using the measurable performance standards set forth in the Performance Requirements Summary Table in the SOW, or elsewhere in the task order, and the PCO will assign one of the following ratings:

- (1) Excellent
- (2) Very Good
- (3) Satisfactory
- (4) Unsatisfactory

The standards associated with these ratings are given in the following Table 1.

Table 1: Overall Performance Ratings

For The Evaluation Period

Overall Performance Rating	Standard
Excellent	"Excellent" ratings for all performance evaluation criteria.
Very Good	A combination of "Excellent" and "Satisfactory" ratings determined by the PCO to exceed "Satisfactory" overall.
Satisfactory	A minimum of "Satisfactory" ratings for all performance evaluation criteria.
Unsatisfactory	A rating of "Unsatisfactory" for one or more performance evaluation criteria.

(c) Evaluation Objective: The purpose of the evaluation and the inclusion of a remedy to the Government for unsatisfactory contractor performance under this task order is to ensure that the Government receives at least "Satisfactory" overall performance.

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(d) Performance Evaluation Criteria: The contractor's performance will be evaluated on an annual basis using the criteria and standards provided for each task objective in the Performance Requirements Summary Table, and considering the criterion in Tables 2 through 4 of this task order clause.

(e) Organization: The performance evaluation organization consists of the Procuring Contracting Officer (PCO), who will serve as the Evaluation Official, and the Task Order Manager (ToM).

(1) ToM: The ToM will provide ongoing performance monitoring, evaluate task performance based on the task order Performance Requirements Summary, prepare the evaluation report, including a recommended overall performance rating, and submit the report to the PCO for final decision within thirty days after the end of the evaluation period. The ToM will maintain the written records of the contractor's performance so that a fair and accurate evaluation is made.

(2) Procuring Contracting Officer (PCO): The PCO is responsible for properly administering the performance evaluation process, maintaining the official performance evaluation file, and making the decision about the overall performance rating and whether to reduce the fee if performance is rated as unsatisfactory.

(f) Evaluation Schedule: Each performance evaluation will cover the previous twelve months of performance. The Government will evaluate all work under the task order performed by the contractor during the twelve-month period. Following each evaluation period, the PCO (or Contract Specialist if so designated by the PCO) and the ToM will hold a meeting with the contractor's Senior Technical Representative to review performance under the task order during the previous twelve months, including overall trends, specific problem areas, if any, and their resolution. Other Government and contractor personnel may also participate as deemed appropriate.

(g) Contractor's Self-Evaluation: The contractor may also submit a Self-Evaluation Report for consideration. The report must include an overall performance rating for the task order, covering the evaluation period, and may include whatever information the contractor deems relevant to support that rating. The report shall not exceed two (2) pages in length.

(h) Performance Evaluation: The PCO will make the decision on the overall performance rating for the work performed under the task order within thirty days after receipt of the evaluation report from the ToM. The decision will be based upon the ToM's recommendations, the contractor's comments, including any Self-Evaluation Report, and any other information deemed relevant by the PCO. The PCO shall resolve disagreements between the ToM's recommendations and the contractor's comments/report regarding the evaluation. The PCO will provide a copy of the evaluation report, including the overall rating, to the contractor within five working days after completion of the evaluation.

(i) Contractor's Review of the Evaluation Report: Contractors shall be given a minimum of 15 calendar days to submit comments, rebut statements, or provide additional information. The PCO shall consider the contractor's submission and respond as appropriate. Although the PCO will consider the contractor's comments, rebuttals, or additional information, the PCO may, or may not, change the overall rating. The decision to change the rating based on contractor input at this stage is solely at the discretion of the PCO.

(j) This performance evaluation does not replace any other requirement for evaluating contractor performance that may be required by the base contract, such as a Contractor Performance Assessment Reporting System (CPARS) report, or a Task Order Performance Evaluation (TOPE).

TABLE 2: TASK PERFORMANCE EVALUATION CRITERIA AND STANDARDS

Criterion	UNSATISFACTORY	SATISFACTORY	EXCELLENT
Task Performance	Work product fails to meet Acceptable Quality Levels (AQLs) defined in Performance Requirements Summary Table (see SOW or elsewhere in the Task	Work product routinely meets Acceptable Quality Levels (AQLs) defined in Performance Requirements Summary Table(see SOW or elsewhere in the Task	Work product frequently exceeds Acceptable Quality Levels (AQLs) defined in Performance Requirements Summary Table (see SOW or elsewhere in the Task

Staffing	Order).  Contractor provides marginally qualified or unqualified personnel. Lapses in coverage occur regularly.	Order).  Contractor provides qualified personnel. Lapses in coverage may occasionally occur and are managed per individual task order policy.	Order).  Contractor provides highly qualified personnel. Contractor reassigns personnel to ensure proper coverage. Actual lapses in coverage occur very rarely, if ever, and are managed per individual task order policy. Contractor ensures staff training remains current.
Timeliness	Contractor frequently misses deadlines, schedules, or is slow to respond to government requests or is non-responsive to government requests.	Contractor routinely meets deadlines, schedules, and responds quickly to government requests.	Contractor always meets deadlines, schedules, and responds immediately to government requests.
Customer Satisfaction	Fails to meet customer expectations	Meets customer expectations.	Exceeds customer expectations.

TABLE 3: CONTRACT MANAGEMENT PERFORMANCE EVALUATION CRITERIA AND STANDARDS

CRITERION	UNSATISFACTORY	SATISFACTORY	EXCELLENT
Problem Resolution	Problems are unresolved, repetitive, or take excessive government effort to resolve.	Problems are resolved quickly with minimal government involvement.	Problems are non-existent or the contractor takes corrective action without government involvement.
Responsiveness	Contractor's management is unresponsive to government requests and concerns.	Contractor's management is responsive to government requests and concerns.	Contractor's management takes proactive approach in dealing with government representatives and anticipates Government concerns.
Communications	Contractor often fails to communicate with government in an effective and timely manner.	Contractor routinely communicates with government in an effective and timely manner.	Contractor takes a proactive approach such that communications are almost always clear, effective, and timely.

TABLE 4: COST EFFICIENCY PERFORMANCE EVALUATION CRITERIA AND STANDARDS

CRITERION	UNSATISFACTORY	SATISFACTORY	EXCELLENT
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CostManagement	Contractor routinely fails to complete the effort within the originally agreed to estimated cost, i.e. cost overruns frequently occur.	Contractor routinely completes the effort within the originally agreed to estimated cost. Contractor provides measures for controlling all costs at estimated costs. Funds and resources are generally used in a cost-effective manner. No major resource management problems are apparent.	Reductions in direct costs to the Government below contract estimated costs are noteworthy. Contractor provides detailed cost analysis and recommendations to Government for resolution of problems identified. Funds and resources are optimally used to provide the maximum benefit for the funds and resources available. Documented savings are apparent.
CostReporting	Reports are generally late, inaccurate incomplete or unclear.	Reports are timely, accurate, complete and clearly written. Problems and/or trends are addressed, and an analysis is also submitted.	Reports are clear, accurate, and pro-active. Problems and/or trends are addressed thoroughly, and the contractor's recommendations and/or corrective plans are implemented and effective.

See Attachment CAR-H10 PERFORMANCE REQUIREMENTS SUMMARY TABLE

#### H-5 TASK ORDER PROCESS

J. Ombudsman Description. In accordance with FAR 16.505(a)(7), no protest under FAR Subpart 33.1 is authorized in connection with PCO decisions regarding fair opportunity or the issuance of a TO under this contract, except for a protest on the grounds that a TO increases the scope, period, or maximum value of the contract. The Local Warfare Center Site Deputy for Small Business has been designated as the NAVSEA and related Program Executive Offices Ombudsman for this contract. The NAVSEA Ombudsman will review complaints from the contractors and ensure that all contractors are afforded a fair opportunity to be considered, consistent with the procedures in the contract. Complaints to the NAVSEA Ombudsman must be forwarded to:

Mr. Ted Ptashkin

215-897-7596

theodore.ptashkin@navy.mil

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## SECTION I CONTRACT CLAUSES

52.224-1 PRIVACY ACT NOTIFICATION (APR 1984), 52.224-2 PRIVACY ACT (APR 1984) and 252.204-7000 DISCLOSURE OF INFORMATION (DEC 1991) are hereby incorporated by reference.

### Option to Extend the Term of the Task Order

- (a) The Government may extend the term of the this task order by written notice to the Contractor up to 30 days before the task order expires.
- (b) If the Government exercises the option, the extended task order shall be considered to include this option clause.
- (c) The total duration of this task order, including the exercise of any options under this clause, shall not exceed 36 months.

### 52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION

Philadelphia, PA

### Employee Class Monetary Wage-Fringe Benefits

Computer Operator III - \$21.13 and Computer Operator V - \$27.23/\*

Fringes are as follows:

Health & Welfare: \$2.87 an hour or \$114.80 a week or \$497.47 a month.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in

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accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

(End of Clause)

52.222-41 Service Contract Act (1965)

#### OPTION TO EXTEND THE TERM OF THE TASK ORDER

(a) The Government may extend the term of this task order by written notice to the Contractor within 10 Days of expiration of the current task order period; provided, that the Government gives the Contractor a preliminary notice of its intent to extend at least 30 days before the order expires. The preliminary notice does not commit the Government to an extension.

(b) The total duration of this task order, including the exercise of any options under this clause, shall not exceed 5 years.

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## **SECTION J LIST OF ATTACHMENTS**

Performance Requirements